



# TEATRO MICAELENSE

VENUE  
HIRE

2025/2026



Boasting modern equipment and featuring areas which allow it to cater to the most varied needs, Teatro Micaelense successfully hosts national and international congresses of small and medium scale and the most diverse types of professional, cultural and social events.

It is endowed with an Auditorium that seats 745 people, which allow adjusting to different scales of needs, enabling the holding of business meetings, exhibition areas, meal areas, gala dinners and various festivities.

To assist you in the making of memorable moments, we have developed refined ambiances, where the magic of a Theater is brought together with the experience, professionalism and quality of a differentiated service.



# FOYER

Located at the Theatre's entrance, the Foyer gives access to the Auditorium and the upper levels. With 318 m<sup>2</sup>, this area allows the installation of exhibits, reception spaces and welcome desks, as well as catering services, such as cocktails and coffee breaks.



FLOOR 0



AREA



318m<sup>2</sup>

# AUDITORIUM

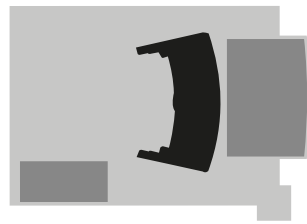
With a seating capacity of 745 seats (6 of which are for wheelchairs), the Auditorium is ideal for larger events. It is fully equipped to host meetings and conferences, as well as all sorts of performing arts and entertainment events.



**STALLS**  
FLOOR 0



**CIRCLE AND BOXES**  
FLOOR 1

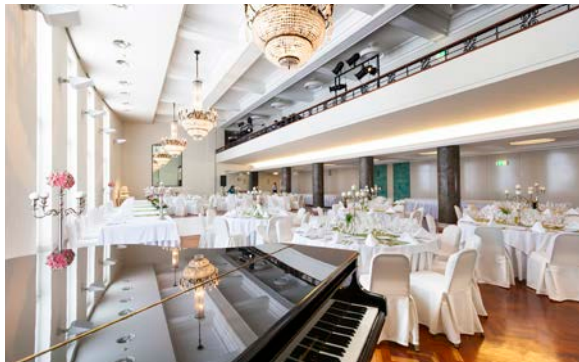


**CAPACITY**

FLOOR 0		FLOOR 1	
1 <sup>ST</sup> STALLS	2 <sup>ND</sup> STALLS	CIRCLE	BOXES
202 ♀	276 ♀ 6 ♀	241 ♀	20 ♀

# NOBLE HALL

For its characteristics and charm, with its great chandeliers and mirrors, the Noble Hall is the perfect room for hosting formal dinners and other parties. Located on the Theater's first floor, and with an area of 316 m<sup>2</sup>, this is Teatro Micaelense's most versatile room, being also excellent for classroom, U shaped or theatre style meetings, as well as for exhibits.



## FLOOR 1



### AREA



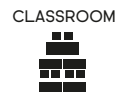
316m<sup>2</sup>

### CAPACITY



THEATRE

180



CLASSROOM

120



U

60



BANQUET

150



COCKTAILS

400

# NATÁLIA CORREIA ROOM

## MEETING ROOM 1

Located on the first floor, the Natália Correia Room is excellent for hosting smaller meetings and training activities. With a seating capacity of 50 seats, in theatre style, and 35, in U shape, this room is situated near the Theatre's bar, the Noble Hall, and the entrance to the Auditorium's Balcony.



### FLOOR 1



#### AREA



105m<sup>2</sup>

#### CAPACITY

THEATRE CLASSROOM U



50



36



35



# ANTERO DE QUENTAL ROOM

## MEETING ROOM 2

The Antero de Quental Room is the largest of the 3 contiguous rooms located on the second floor. With an area of 230 m<sup>2</sup>, This room is best suited for theatre style and round table meetings, as well as exhibitions. This room's entrance adjoins a mezzanine overlooking the Noble Hall and can be used for cocktails and coffee breaks.



### FLOOR 2



#### AREA



230m<sup>2</sup>

#### CAPACITY

##### THEATRE



150

##### CLASSROOM



100

##### U



80

# FRANCISCO LUÍS TAVARES ROOM

## MEETING ROOM 3

Located on the second floor, between rooms 2 and 3, this room holds small meetings and exhibitions.



FLOOR 2



### AREA



93m²

### CAPACITY

THEATRE



40 ♀

CLASSROOM



20 ♀

U



24 ♀



# SANTOS FIGUEIRA ROOM

## MEETING ROOM 4

For its characteristics, this room is ideal for exhibitions. Its entrance adjoins a mezzanine overlooking the Noble Hall and can be used for cocktails and coffee breaks.



FLOOR 2



AREA





















120m<sup>2</sup>

# TEATRO MICAELENSE

PLANS, PRICES AND  
TERMS OF USE

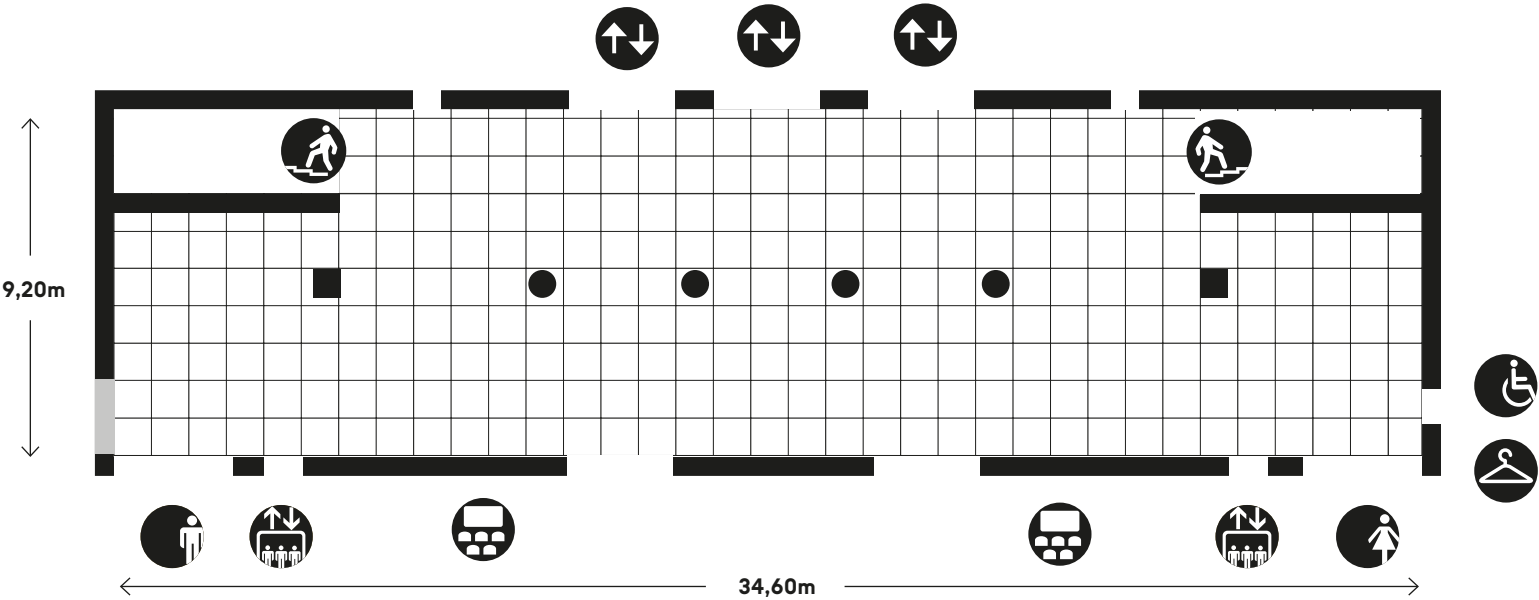
2025/2026

# SIGNAGE

AREA		CAPACITY	
	1m <sup>2</sup>		 AUDITORIUM
	WINDOWS	CLASSROOM	 CLOAKROOM
	RESTRICTED ACCESS		 ENTRANCE/EXIT
		U	 CIRCULATION BETWEEN ROOMS
			 LIFT
		BANQUET	 SERVICE LIFT
			 STAIRS
		COCKTAIL	 ACCESSIBLE WC
			 MEN'S WC
			 WOMEN'S WC



# FOYER



FLOOR 0

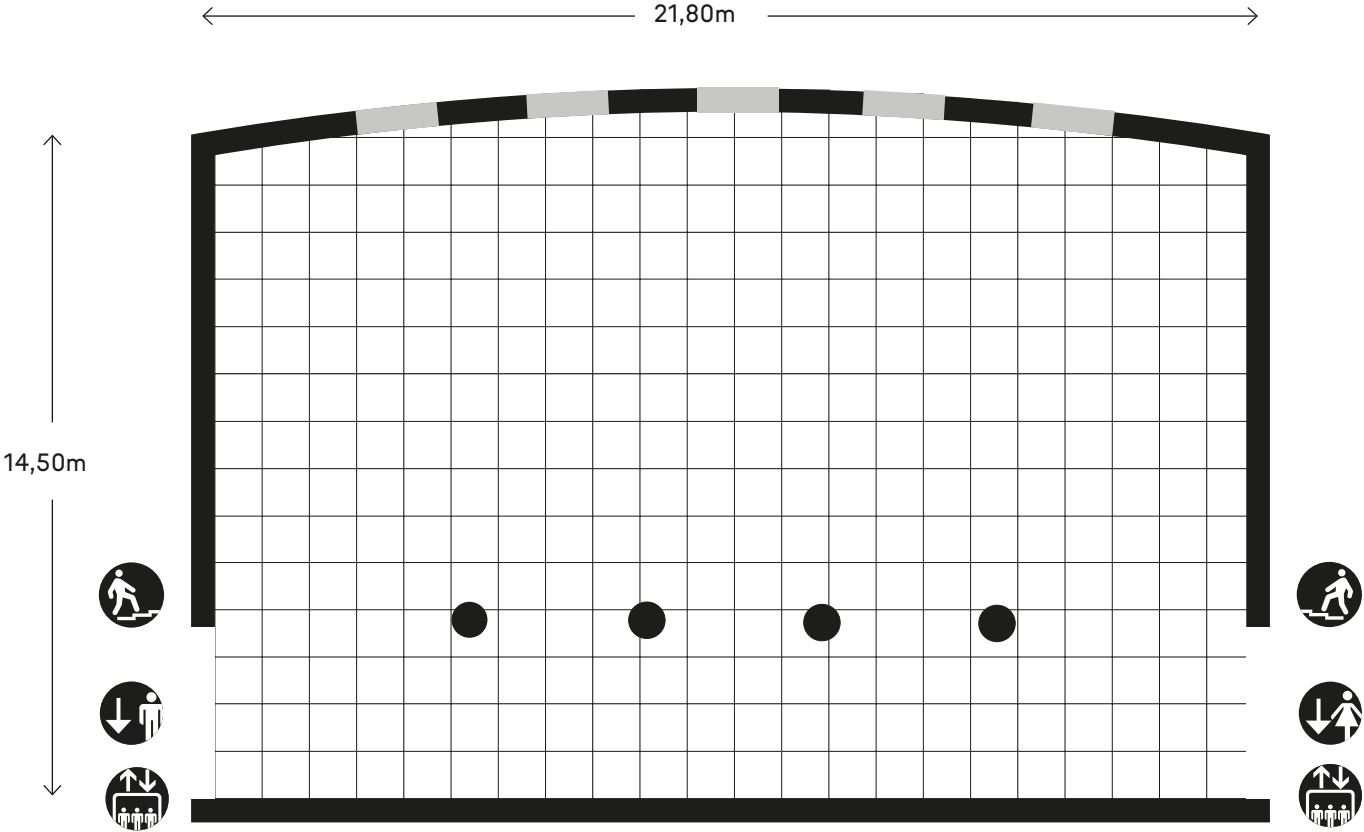


AREA









318m²

# NOBLE HALL



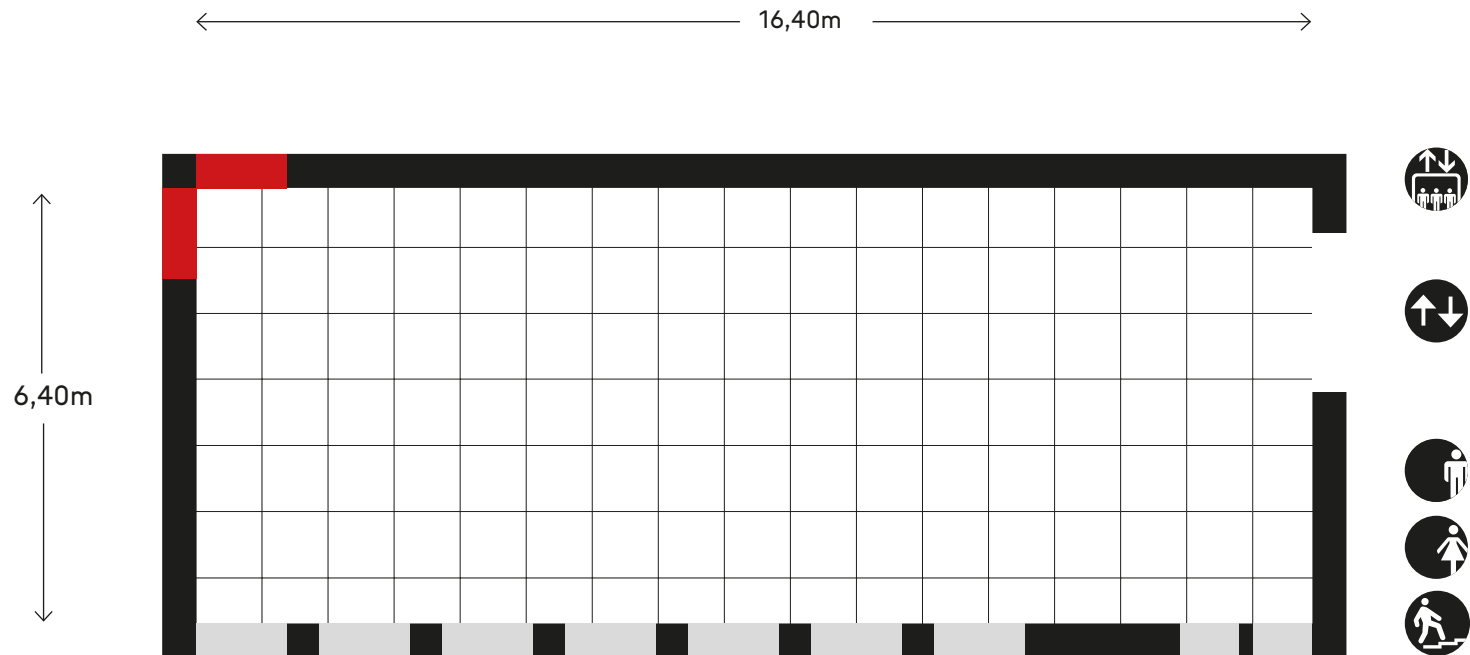
FLOOR 1



AREA		CAPACITY				
		THEATRE	CLASSROOM	U	BANQUET	COCKTAILS
	316m²					
		180	120	60	150	400

# NATÁLIA CORREIA ROOM

## MEETING ROOM 1



FLOOR 1



AREA



105m²

CAPACITY

THEATRE



50

CLASSROOM



36

U

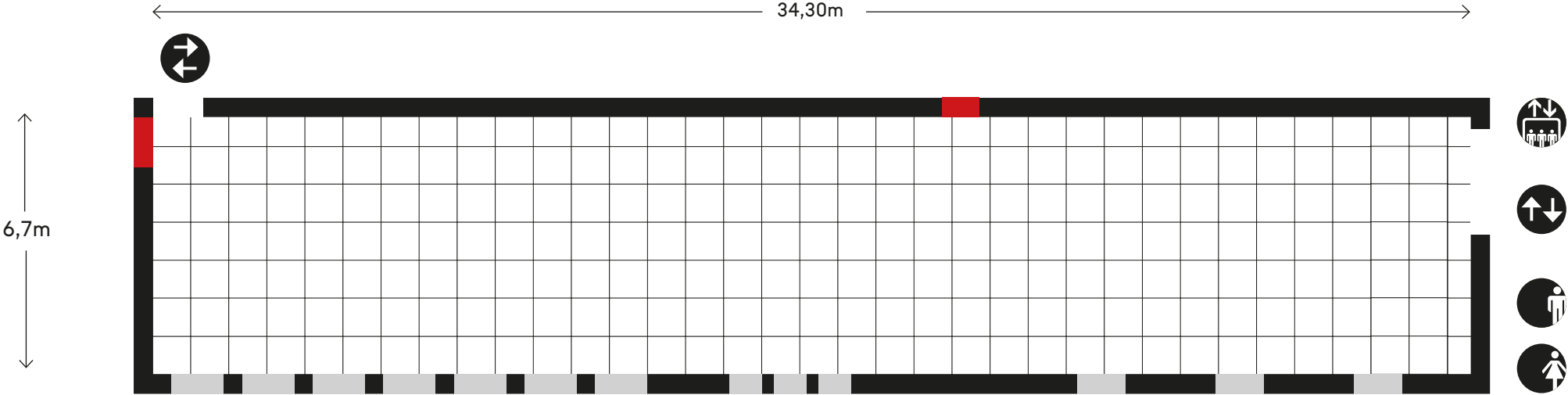


35



# ANTERO DE QUENTAL ROOM

## MEETING ROOM 2



FLOOR 2



AREA



230m²

CAPACITY

THEATRE



150

CLASSROOM



100

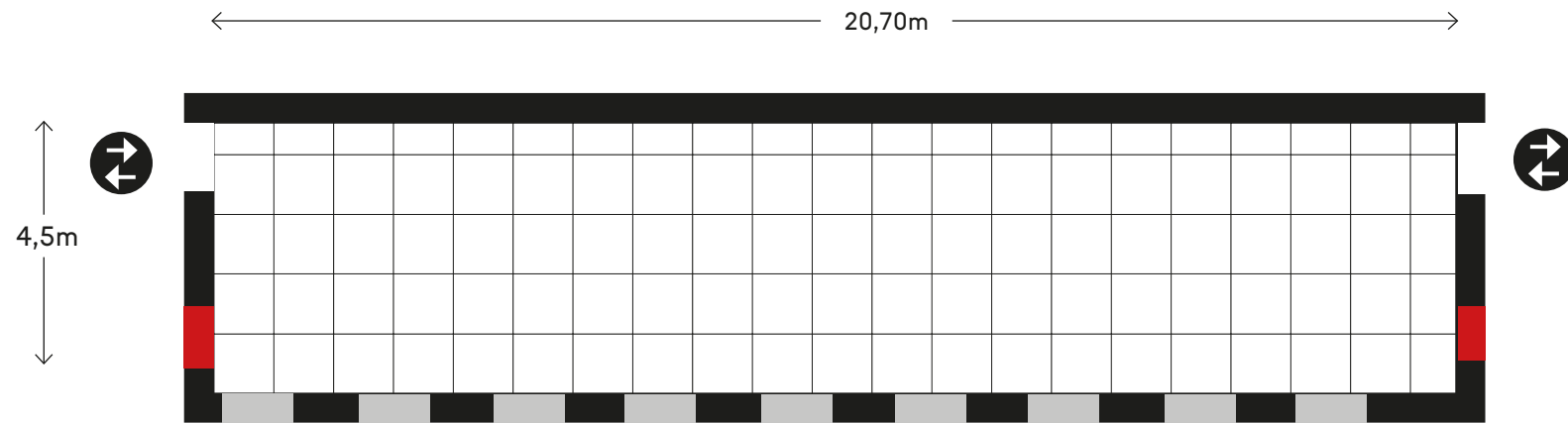
U



80

# FRANCISCO LUÍS TAVARES ROOM

## MEETING ROOM 3



FLOOR 2



### AREA



93m²

### CAPACITY

#### THEATRE



35

#### CLASSROOM



20

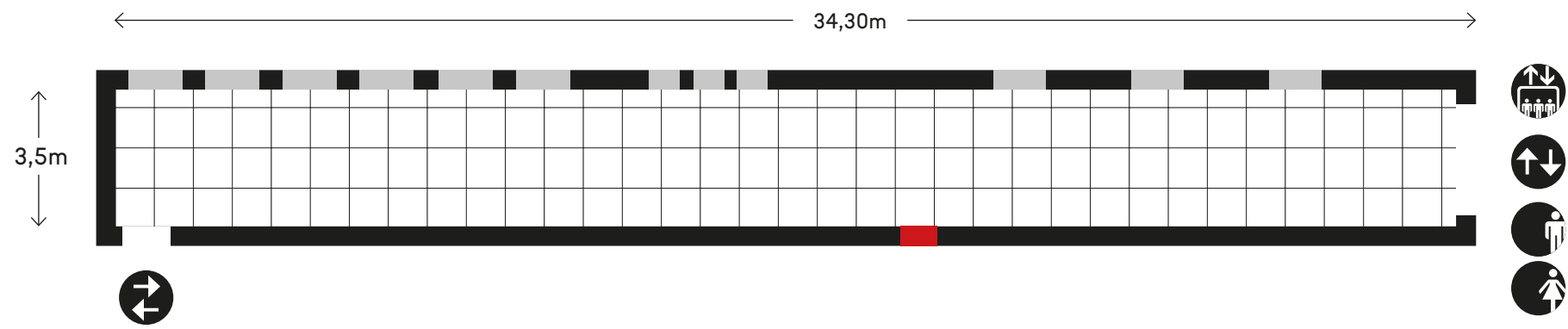
#### U



24

# SANTOS FIGUEIRA ROOM

## MEETING ROOM 4



FLOOR 2



AREA



120m²



# AUDITORIUM

## CIRCLE

40 38 36 34 32 30 28 26 24	G	22 20 18 16 14 12 10 8 6 4 2 1 3 5 7 9 11 13 15 17 19	G	21 23 25 27 29 31 33 35 37
40 38 36 34 32 30 28 26 24	F	22 20 18 16 14 12 10 8 6 4 2 1 3 5 7 9 11 13 15 17 19	F	21 23 25 27 29 31 33 35 37
38 36 34 32 30 28 26 24 22	E	20 18 16 14 12 10 8 6 4 2 1 3 5 7 9 11 13 15 17 19	E	21 23 25 27 29 31 33 35 37
38 36 34 32 30 28 26 24 22	D	20 18 16 14 12 10 8 6 4 2 1 3 5 7 9 11 13 15 17	D	19 21 23 25 27 29 31 33 35
36 34 32 30 28 26 24 22 20	C	18 16 14 12 10 8 6 4 2 1 3 5 7 9 11 13 15 17	C	19 21 23 25 27 29 31 33 35
36 34 32 30 28 26 24 22 20	B	18 16 14 12 10 8 6 4 2 1 3 5 7 9 11 13 15	B	17 19 21 23 25 27 29 31 33
	A	18 16 14 12 10 8 6 4 2 1 3 5 7 9 11 13 15	A	

5 4 3  
2 1

**C1**

**C3** 3 4 5  
1 2

5 4 3  
2 1

**C2**

**C4** 3 4 5  
1 2

## STALLS

38 36 34 32 30 28 26 24 22 20 18 16 14 12	P	10 8 6 4 2 1 3 5 7 9	P	11 13 15 17 19 21 23 25 27 29 31 33 35 37
36 34 32 30 28 26 24 22 20 18 16 14 12	O	10 8 6 4 2 1 3 5 7 9	O	11 13 15 17 19 21 23 25 27 29 31 33 35
36 34 32 30 28 26 24 22 20 18 16 14 12	N	10 8 6 4 2 1 3 5 7 9	N	11 13 15 17 19 21 23 25 27 29 31 33 35
34 32 30 28 26 24 22 20 18 16 14 12	M	10 8 6 4 2 1 3 5 7 9	M	11 13 15 17 19 21 23 25 27 29 31 33
34 32 30 28 26 24 22 20 18 16 14 12	L	10 8 6 4 2 1 3 5 7 9	L	11 13 15 17 19 21 23 25 27 29 31 33
32 30 28 26 24 22 20 18 16 14 12	K	10 8 6 4 2 1 3 5 7 9	K	11 13 15 17 19 21 23 25 27 29 31
32 30 28 26 24 22 20 18 16 14 12	J	10 8 6 4 2 1 3 5 7 9	J	11 13 15 17 19 21 23 25 27 29 31
30 28 26 24 22 20 18 16 14 12	I	10 8 6 4 2 1 3 5 7 9	I	11 13 15 17 19 21 23 25 27 29
26 24 22 20 18 16 14 12	H	10 8 6 4 2 1 3 5 7 9	H	11 13 15 17 19 21 23 25 27 29

**FOH  
CONTROL BOOTH**

32 30 28 26 24 22 20 18 16 14 12 10 8 6 4 2	G	1 3 5 7 9 11 13 15 17 19 21 23 25 27 29 31
32 30 28 26 24 22 20 18 16 14 12 10 8 6 4 2	F	1 3 5 7 9 11 13 15 17 19 21 23 25 27 29 31
30 28 26 24 22 20 18 16 14 12 10 8 6 4 2	E	1 3 5 7 9 11 13 15 17 19 21 23 25 27 29
30 28 26 24 22 20 18 16 14 12 10 8 6 4 2	D	1 3 5 7 9 11 13 15 17 19 21 23 25 27 29
28 26 24 22 20 18 16 14 12 10 8 6 4 2	C	1 3 5 7 9 11 13 15 17 19 21 23 25 27
26 24 22 20 18 16 14 12 10 8 6 4 2	B	1 3 5 7 9 11 13 15 17 19 21 23 25
24 22 20 18 16 14 12 10 8 6 4 2	A	1 3 5 7 9 11 13 15 17 19 21 23

## STAGE

## CAPACITY

STALLS 478 · CIRCLE 241 · BOXES 20 · 6

TOTAL 745

## PRICING TABLE / PER DAY\*

<b>FOYER</b>	<b>400,00€</b>
<b>AUDITORIUM</b>	
MEETINGS	1.900,00€
ARTS & ENTERTAINMENT EVENTS	4.500,00€
SCHOOL SHOWS	2.000,00€
<b>NOBLE HALL</b>	
MEETINGS	1.000,00€
WEDDING PARTIES	3.500,00€
ARTS & ENTERTAINMENT EVENTS	1.900,00€
COMMERCIAL PARTIES	7.200,00€
GALA DINNERS	2.900,00€
<b>MEETING ROOM 1</b>	<b>500,00€</b>
<b>MEETING ROOM 2</b>	<b>325,00€</b>
<b>MEETING ROOM 3/4</b>	<b>270,00€</b>

\*PLUS VAT

# GENERAL TERMS OF USE FOR THE CONGRESS CENTER

The opening hours of Teatro Micaelense – Cultural and Congress Center are from 9:00 am to 12:30 pm and from 2:00 pm to 5:30 pm, on weekdays. Any change to opening hours will be budgeted, case by case, as requested by the customer.

All rooms are rented with air conditioning, installed lighting system and Wi-Fi.

The price of spaces does not include equipment and technical services, which will be quoted on a case-by-case basis.

The furniture is assembled according to the chosen arrangement (Audience; School; Round Table; U Table, or other). If there are changes to the confirmed layout, requested on the day of the event, the price to be paid for the space will be increased by 10%. Other changes to the layout of spaces require authorization and will be budgeted, case by case.

The audiovisual, sound and light equipment operating at Teatro Micaelense – Centro Cultural e de Congressos is provided by Teatro Micaelense or by entities contracted by it.

The catering service is provided by a company contracted by Teatro Micaelense, unless otherwise agreed.

The hosting service is provided by Teatro Micaelense or by a company contracted by it.

Event organizers will be charged any additional costs relating to the reinforcement of safety or hygiene measures, determined by the holding of the events.

Assembly and/or disassembly periods are charged in accordance with the current price list and must occur within the stipulated period. If dismantling exceeds the agreed period, a fee corresponding to 50% of the value of the space will be charged.

Except with the prior written agreement of Teatro Micaelense, no structural or decorative changes may be made to the areas provided and the user may not, without prior consent, affix, nail or glue anything to the walls, floor, pillars, ceiling, etc., nor may they cut or drill through such elements.

If the space provided is not returned to the condition in which it was found, Teatro Micaelense will carry out any necessary repairs and will charge the user with the expenses and costs incurred with such works.

The maximum capacity of rooms must always be respected, in accordance with the chosen layout.

The event promoter is responsible for paying for any licenses required for the activity.

Confirmation of the event is subject to payment of 30% of the budgeted price. Payment of the remaining 70% occurs after the event, within 30 days of receiving the invoice. Any delay in payments will result in the payment of interest at the legal rate.

Holding events during the Christmas period (24th, 25th and 26th December) involves a 200% increase to the list price of the rooms to be used; Holding events at Easter (Friday to Sunday) and on December 31st and January 1st involves a 100% increase in the price of the rooms.

The cancellation or postponement of a confirmed and invoiced event, up to 30 days before its start, will result in the payment of 20% of the budgeted amount. Any cancellation or postponement after this period will result in the retention, as compensation, of the 30% already received.





Events Coordinator

**HELENA DO CARMO**

[helena.carmo@teatromicaelense.pt](mailto:helena.carmo@teatromicaelense.pt)

**TÂNIA ANDRADE**

[tania.andrade@teatromicaelense.pt](mailto:tania.andrade@teatromicaelense.pt)

**TEATRO MICAELENSE**

**Centro Cultural e de Congressos, SA**

**Largo de São João • 9500 Ponta Delgada**

**S. Miguel - Açores - Portugal**

**(+351) 296 308 340**

[info@teatromicaelense.pt](mailto:info@teatromicaelense.pt)